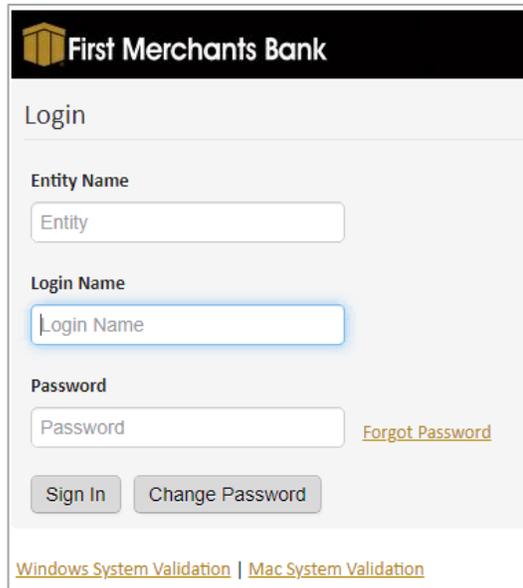


Install Guide

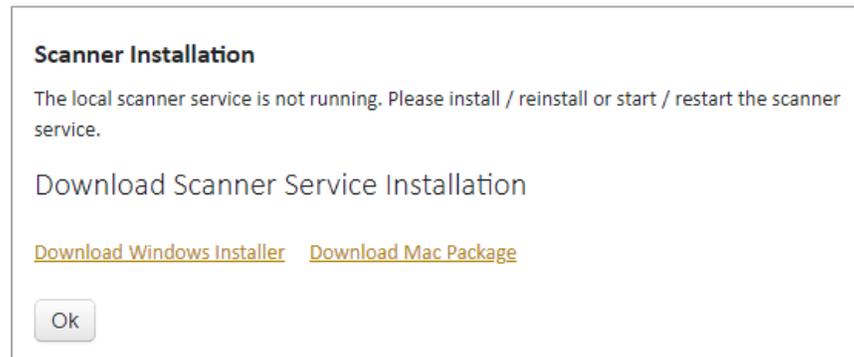
Remote Deposit Capture (RDC) v4.1.1

1. From the Login Page, input the following information:
 - a. Entity Name (contained in email)
 - b. Login Name (current credential)
 - c. Password (contained in email)



The screenshot shows the First Merchants Bank login interface. At the top is the bank's logo and name. Below that is the heading "Login". There are three input fields: "Entity Name" with the placeholder text "Entity", "Login Name" with the placeholder text "Login Name", and "Password" with the placeholder text "Password". To the right of the password field is a link for "Forgot Password". At the bottom of the form are two buttons: "Sign In" and "Change Password". Below the form are two links: "Windows System Validation" and "Mac System Validation".

2. Ensure your remote deposit capture machine (Scanner) is **UNPLUGGED** from your computer. If it plugged in, Scanner Drivers may have difficulty installing properly.
3. Scanner Installation will ask to install. Click OK to proceed with operation.



4. After the Scanner Installation, input Activation Key (contained in email)
5. You have successfully logged in.
6. If you have any Scanner other than a Panini, you may plug the remote deposit capture machine back into the computer. You can move to Step 9.
7. If you have a Panini, in the lower right hand click on Scanner Installation. Select Panini Everest (Windows/MAC, respectively), click Install and follow Install Shield Wizard. Once installed, close out of your browser entirely and re-Login.
8. You may now plug your remote deposit capture machine back into your computer.
9. After you create your deposit, click on the Scanner button at the top of the page.
10. Select your Scanner (if Panini-select Panini Everest) from the Select Scanner Dropdown.
11. If you have:
 - a. An ink cartridge, turn ON "Spray tracer on rear of document", turn OFF "Stamp front of document", turn ON "Start scanner automatically". Other two options are default settings. Click Save.
 - b. A franking cartridge, turn OFF "Spray tracer on rear of document", turn ON "Stamp front of document", turn ON "Start scanner automatically". Other two options are default settings. Click Save.